

## **6008 - PARK SUPERVISOR**

### **NATURE OF WORK**

This is specialized technical and supervisory work in the landscaping and maintenance of City parks, median strips, and other landscape areas. Work involves responsibility for assisting with the implementation of landscape plans. The incumbents give field supervision in a variety of skilled functions related to the maintenance of park beautification in assigned area.

### **ILLUSTRATIVE EXAMPLES OF ESSENTIAL DUTIES**

**Directs, supervises, and checks the work of an assigned crew of skilled and unskilled workers engaged in such activities as: pruning, trimming, propagating, spraying, and planting trees and bushes; transplanting, cultivating, and mulching flower beds; mowing grass; and picking up litter.**

**Supervises a crew engaged in maintaining the City's plant Nursery.**

**Coordinates the transportation of workers, equipment and materials to and from work locations.**

**Evaluates the equipment needed by assigned crews to carry out all assignments.**

**Recommends the purchase of equipment, supplies and plant material.**

**Develops and implements safety programs and training of workers.**

**Prepares reports and studies of park maintenance operations.**

**Evaluates performance of assigned crew members.**

**Performs related work as required.**

### **KNOWLEDGE, SKILLS AND ABILITIES**

**Some knowledge of the principles, practices and procedures of landscaping and forestry.**

**Some knowledge of the methods, materials, tools and practices used in the propagation, planting, transplanting, digging, and cultivation of nursery stock.**

**Some knowledge of the methods and practices of treating grasses, plants, and trees for blights, fungi, insects, parasites, and diseases peculiar to subtropical climate.**

**Some knowledge of occupational hazards and safety precautions, rules and regulations applicable to parks maintenance and construction work.**

**Ability to read, interpret and assign work from blueprints, sketches, specifications, and construction drawings.**

**Ability to estimate labor, materials, and equipment requirements and costs.**

**Ability to utilize independent judgment in arriving at decisions concerning administrative and operating problems.**

**Ability to understand and carry out complex verbal and written instructions.**

**Ability to prepare and maintain accurate records and reports.**

**Ability to plan, assign, supervise and evaluate the work of subordinate employees in a manner conducive to full performance and high morale.**

**Ability to establish and maintain effective working relationships with City officials, other employees, contractors, and the general public.**

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**Ability to communicate effectively, both verbally and in writing.**

### **MINIMUM REQUIREMENTS**

**Employed by the City for the past one (1) year (part-time will be prorated). Florida driver's license prior to appointment; obtain Florida Class "D" driver's license within 90 days of appointment. One (1) year experience in landscape or park maintenance.**

### **PHYSICAL REQUIREMENTS**

**Must have the use of sensory skills in order to effectively communicate and interact with other employees and the public through the use of the telephone and personal contact. Physical capability to effectively use and operate various items of landscape related equipment. Some standing, walking, moving, climbing, carrying, bending, kneeling, crawling, reaching, handling, pushing, and pulling in the demonstration and performance of landscape maintenance techniques.**

### **SUPERVISION RECEIVED**

**General and specific assignments are received. The employee uses some independent judgment in determining methods and procedures of work, and is responsible for the quality of the completed work. Work is subject to review by observation of the general condition of assigned area and conferences.**

### **SUPERVISION EXERCISED**

**The incumbent schedules, evaluates, and is held accountable for the work of supervisory, skilled, and unskilled employees engaged in the maintenance and construction of City parks and other landscaped areas.**

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